

ELLEN M. HOUSE
COURT ADMINISTRATOR



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DISTRICT COURT
EIGHTEENTH JUDICIAL DISTRICT
SEDGWICK COUNTY COURTHOUSE
525 N. MAIN, 11th FLOOR
WICHITA, KANSAS
67203

January 3, 2011

Court Appointed Attorneys:

Thank you for your service to the citizens of the 18th Judicial District.

Please find attached the new voucher to be used when requesting payment for misdemeanor, motion for adult prosecution (MAP), and juvenile felony cases.

There are two changes for 2011. First, MAP cases will be paid at the BIDS rate for the most serious offense and should include a detailed time sheet for the case.

Second, attorneys that are present for court and a BFAW is ordered *but not issued* for their client will be paid \$25 for the court appearance and will remain as the assigned attorney. You may bill the \$25 at the time of the occurrence (but no sooner than 7 days past the court date to allow the clerk time to update a late appearance by the client) or you may bill the \$25 at the time of disposition and add it to the regular bill.

Remember that requests for payment are due no later than 90 days past the date of disposition. Requests received after 90 days will be denied.

If you have questions, please contact me at ehouse@dc18.org or 660-5810.

Sincerely,

Ellen M. House
Court Administrator
18th Judicial District